

**SPENCER COUNTY BOARD OF EDUCATION
REGULAR MONTHLY MEETING
7:00 P.M. Monday, July 27, 2009
SPENCER COUNTY MIDDLE SCHOOL
MEDIA CENTER**

Board Members Present:

- | | |
|--------------------------|-----------------------------|
| 1. Jeanie Stevens, Chair | 2. Scott Travis, Vice Chair |
| 3. Mary Ann Carden | 4. Sandy Clevenger |
| 5. Shannon Medley | |

Others Present: Superintendent Chuck Adams, Norma Thurman, Vicki Goodlett, Diana Thomas, Jocelyn Lyons, Ed Downs, Chuck Abell, Brett Beaverson, DeVona Hickerson, Susan Nichols, Boy Scouts, Bill Drury, Pete Clevenger, and others.

Order # 1

Call to Order

Meeting was called to order by Ms. Jeanie Stevens, Chair at 7:00 p.m. and the "Statement of Board of Mission" was read.

Order # 2

Review and Adopt Agenda

A motion to accept the July 27, 2009 agenda was made by Ms. Mary Ann Carden and as second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Student Presentations

No presentations

Recognitions

No recognitions

Dialogue

No dialogue

Communication:**A. Board Members**

- a. Mr. Scott Travis expressed importance of keeping school supplies and school fees at a minimum.

B. Citizens and Delegations

- a. Don Thompson and Gary Rose with the Bluegrass Chapter of "Trout Unlimited" presented a program they would like to partnership with in Spencer County to allow students to raise trout in the classroom from eggs to fry.

C. Staff and School Reports

- a. Ms. Norma Thurman reported on:
 - i. New Teacher Induction
 - ii. District Walk Thrus
 - iii. CDIP Information
- b. SCEA Report: Ruth Ann Sweazy report on July events.

D. Superintendents Report

Superintendent Adams updated Board on Transportation, Health Department Nurse, Stadium Bleachers, Personnel, SCHS Grand Opening, Budget Year End Reports, Goals and Objectives, Technology, Scholastic Reviews and School Improvement Spotlight.

E. Written Communication

The following written communication was reviewed. No discussion took place.

- KSBA Response to Review of Walkthrough Documentation.
- Quotes for SCH & TES Foam Insulated Roof & TES 1938 Window Replacement.
- Bus Maintenance Report – July 2009.
- July Building Inspections.
- Attendance Report – To Resume in September
- SBDM Minutes
 - ii. SCES: June 18, 2009
 - iii. TES: June 22, 2009
 - iv. SCMS: July 15, 2009
 - v. SCHS: July 1, 2009

Order # 3**District Grant Writer**

Mr. Bill Drury, Magistrate and Gayle Hilleke, Executive Director with the Kentucky Campus Compact addressed the Board regarding a local government internship project as part of the university field study to conduct collaborative grant writing between the county and school district. The Board liked the idea of join effort with the community. A motion was made by Mr. Scott Travis to nominate Sandy Clevenger to fulfill the

responsibility of representing the Board on establishing a grant writing committee and seconded by Ms. Mary Ann Carden.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 4

KSBA Policy Update – First Reading

Policies 01.0, 01.111, 02.421, 02.4241, 02.441, 03.113, 03.12322, 03.14, 03.212, 03.22322, 03.24, 03.2711, 04.2, 04.312, 04.4, 06.34, 06.342, 07.11, 08.1, 08.113, 08.133, 08.222, 08.2323, 08.3, 08.5, 09.123, 09.126, 09.14, 09.221, 09.2212, 09.227, 09.311, 09.33, 09.433, 09.436, 10.5, 03.28, 03.133, 03.18, 03.221, 03.28, 03.121, 03.175, 03.221, 03.222, 03.273, 03.4 were reviewed as part of a first reading.

A motion to approve the policy update as a first reading was made by Ms. Mary Ann Carden with a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 5

Spencer County High School Roof Replacement

A motion to table was made by Ms. Mary Ann Carden with a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 6

Spencer County High School Custodian Position

With the additional square footage added during the high school renovation, the need exists to expand the custodial allocation likewise. A motion was made by Ms. Mary Ann Carden to approve an additional .5 custodial position at SCHS with a second by Mr. Scott Travis.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 7**Beginning and Ending Times of the School Day**

Throughout the spring and summer, with the assistance of the transportation department, routes have been modified to accommodate both needs through advanced and efficient planning. The current proposal is to begin school at 7:45 and 8:45 respectively, with an expected release of 2:20 and 3:30-3:35. Ms. Mary Ann Carden stressed diligently in training our sub drivers for time schedule. Mr. Scott Travis has concerns about the added stress put on to some of the drivers and does not feel it is doable; however, he does see the benefits for student drivers and car riders. A motion to approve the starting times of 7:45 and 8:45 a.m. with release times of 2:20 and 3:35 p.m. respectively passed with a motion by Ms. Mary Ann Carden and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	No
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	No

Order # 8**Process of Land Acquisition**

Superintendent Chuck Adams, recommended consideration of process and procedures for land acquisition to include advertising for the minimal amount of acreage necessary for this project with the consideration going to planning for future construction with an outline of specific area of the county, preferably an area where the possibility exists for sewage service. Individuals/and or representation should come to the Board with prospective plots of land rather than the Board identifying specific plots to avoid any potential 'conflict of interest' complaints and perceptions. A motion for consideration of process and procedures for land acquisition passed with a motion by Mr. Scott Travis a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 9**Memo to Agreement with North Central Health District**

The Memo of Agreement with North Central Health District was reviewed, accepting an additional school nurse to be interviewed, hired, supervised, and paid through local health department funds. The only thing the District must provide at this point is a room. A motion to accept the Memo of Agreement with North Central was made by Ms. Mary Ann Carden and a second by Mr. Scott Travis.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 10**TES Instructional Assistant Position**

A Guided Reading Program is needed in the morning and will provide reading intervention services in the afternoon. Position will be funded with the Title I funds. A motion to approve the IA at TES to further assist with reading interventions to be paid from Title I was made by Ms. Mary Ann Carden and a second by Mr. Scott Travis.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 11**ESS Tutors (3 Positions)**

SCES request to employ three (3) ESS tutors to work 15 hours per week to be funded with ESS funds using the IA salary schedule. The ESS Tutors will use the Great Leaps Program, Guided Reading, and One-to-One Math Program to concentrate on students with the greatest need. A motion was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley to approve the ESS tutoring positions scheduled and based on the amount of funds available for ESS (TBA by the state) at Spencer Elementary. Contracts to be developed not to exceed the total ESS allocation of SCES for the 2009-2010 school year.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 12

Request to Approve SCHS Contingency Purchases BG 07-118

A motion to approve the purchase of Tech Ed furniture from the SCHS contingency in the amount of \$14,725 was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 13

Request to Approve SCHS Contingency Purchase (2) BG-07-118

The following items have been ordered for SCHS to ensure delivery before the start of school.

- * 7 Hardwood benches for office reception and great hall seating \$ 1,609.86
- * 4 Hardwood end tables \$ 159.92
- * Shipping: \$ 70.00
- * One 6' rectangular table for principal's office: \$904.80
- * Shipping: \$145.00
- * One projection screen 106" \$440 + shipping

A motion to approve the purchase of above items from SCHS contingency was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 14

Adult Education Part-Time Classified Instructor – New Position

In order to keep the Adult Learning Center open 12 months over the fiscal year for 09-10 and to meet Kentucky Adult Education staffing requirements that support the new managed enrollment structure, the Spencer County Adult Education Program is needing to re-classify the Adult Education Instructor Position. The position will become a classified position and the pay rate/scale will be adjusted and redesigned. The pay rate will be set at \$ 13.75 per hour. The new classified position will be work 19.5 hours a week for 40 weeks. A motion to approve the addition of an instructor at the Adult Learning Center to support the expansion of the center in an effort to further

accommodate the community by keeping the center open throughout the year was made by Mr. Scott Travis a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 15

Proposal for Closing the Gap Consultant

A motion to approve the consultant position on a trial basis for the 2009-2010 school year only was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 16

TES Instructional Assistant – Individual Education Program

TES is receiving a few kindergarten students needing additional assistance with transitions, as well as accommodations to access the core content. The IA is requested in accordance with Individual Education Programs. The estimated cost, including benefits is \$23,452. A motion to approve TES IA to be paid from IDEA-B stimulus was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 17

Instructional Assistant for High School Low Incidence Classroom/Job Coach

A motion to approve the IA/Job Coach position at SCHS with responsibilities to include FMD IA with job coaching responsibilities and a salary to be split between IDEA-B stimulus and the Community Base Work Transition Grant was made by Ms. Mary Ann Carden and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
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Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 18

Instructional Assistant for Spencer Co. Elementary Low Incidence/Classroom

A motion to approve an additional IA position funded from IDEA-B Stimulus to assist in the FMD Room was made by Ms. Mary Ann Carden and a second by Mr. Scott Travis.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 19

SCMS Targeted Assistance Position (Title 1)

A motion to approve the creation of a Title 1 targeted assistance position at SCMS was made by Ms. Mary Ann Carden and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 20

Bear Care Request for Price Increase

Due to the deficit that current structure of Bear Care produced in the fall of '08, the Board accepted the Superintendent's recommendation.

A motion to accept the modest and formerly price increase of:

- * Daily rate increased from \$20 per day to \$25 per day
- * School age summer weekly fee from \$85.00 to \$90.00

and to review in again in December '09 passed with a motion by Mr. Scott Travis and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 21**ESS Daytime Wavier Position (SCMS)**

SCMS is requesting to utilize the ESS funds of SCMS in the form of a daytime waiver position. The position is estimated to cost approximately \$15,800 including benefits. The SCMS allocation is currently \$12,263, before the expected KDE reduction in funding. Because of the priority of this position and the individualized instruction it affords to struggling students, the difference will be comprised of other flex-focus such as textbooks. A motion to approve the creation of an ESS day-waiver position at SCMS to be funded by SCMS ESS Funds and additional flex-focus funds allocated to the school to make up the difference was made by Ms. Sandy Clevenger and a second by Ms. Mary Ann Carden.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 22**Expand IDEA Position at TES from .8 to Full Time**

A motion to expand the current .8 position at TES into a full-time position beginning with the 2009-2010 school year to be funded from the IDEA-B stimulus was made by Ms. Mary Ann Carden and a second by Ms. Shannon Medley.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 23**Action by Consent**

Action by Consent Items (as listed below) passed with a motion by Ms. Mary Ann Carden and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

- Board Minutes: June 22, 2009 Regular Monthly Meeting

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- Orders of the Treasurer Reports
- School Financial Reports (Monthly)
- School Financial Reports (Annual)
- District and Food Service Financial Reports (Monthly)
- District Financial Report (Annual)
- Acknowledge Monthly Report of District Employees, Termination, Resignations, and Retirement.
- Invoices for Approval
- "Clean Air" Stimulus Grant
- Surplus Items
- SCES Usborne Book Fair Request
- SCES School Wide Yard Sale Fundraiser
- SCES School Wide Fundraiser – Art Works
- SCES School Wide Fundraiser – Paragon
- SCES School Wide Fundraiser – Conti
- SCES School Wide Fundraiser – Fall Festival
- SCES School Wide Fundraiser – Derby Walk-A-Thon
- SCMS School Wide Fundraiser Request – Great American
- Request to Approve Additional Printing Vendor
- Request to Accept Quote for SCHS Gym Bleacher Specs Plans and Bidding
- District Assurances
- TES Snappy Pizza Fundraiser

CALENDAR OF DIALOGUE TOPCIS AND FUTURE AGENDA ITEMS

1. Roof replacement
2. Grounds (additional help)
3. Redbook Training – August 13, 2009
4. Land acquisition

Order # 24

MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES

A motion to make the agenda dated July 27, 2009 part of the minutes as if copied in the minutes verbatim passed with a motion by Ms. Mary Ann Carden and a second by Ms. Sandy Clevenger.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Order # 25

Adjourn Meeting

A motion to adjourn the meeting at 9:20 p.m. was made by Ms. Sandy Clevenger and a second by Ms. Mary Ann Carden.

Ms. Jeanie Stevens	Yes
Mr. Scott Travis	Yes
Ms. Mary Ann Carden	Yes
Ms. Sandy Clevenger	Yes
Ms. Shannon Medley	Yes

Board Chairperson

Secretary (Superintendent)